

We are on a Journey to bring
prosperity to our Nation & its people.
Do you like to be a part of it???

Regional Development Bank

CAREER OPPORTUNITIES

FOR TALENTED YOUTH AT RDB

Regional Development Bank, as the premier development bank in Sri Lanka with a network of 272 branches island wide and with over 3000 manpower strength, invites applications from talented, qualified, high performing youth with following qualifications to team up with RDB as

Trainee Banking Assistant

I. Required Qualifications:

Should have Passed 6 subjects in G.C.E. Ordinary Level with at least 5 credit passes including Mother Language (Sinhala/Tamil) and Mathematics in one sitting.

And

Passed in G.C.E Advanced Level with 3 Passes in one sitting (excluding General English and General Knowledge). Having passed in General English and General Knowledge in G.C.E. (A/L), working knowledge on computer applications and in second language will be considered as added qualifications.

Preference would be given at the interview for those who have actively participated and engaged in rural community activities.

Possessing a valid driving license is regarded as an additional qualification.

II. Age Limit

Not less than 18 years and not more than 24 years as at the closing date of the applications. (Therefore, only those born between May 18, 2001 and May 18, 2007 (both dates inclusive) are eligible to apply)

III. Method of Application

Applications must be submitted online through the Department of Examinations of Sri Lanka website at www.doenets.lk. Applicants must access the "Our Services" section and select "Online Applications - Recruitment Exams / E.B. Exams." The online application process will be opened from May 19, 2025, at 9:00 a.m. and will be closed on June 19, 2025, at 9:00 p.m.

Online Examination Application Form must be completed in English only. Once the online application is successfully submitted, the Department of Examinations will notify applicants via a short message (SMS) to the mobile number used during registration or through email address provided regarding the acceptance or rejection of the application.

Download the instructions document for applying for the examination before completing the online application form. Strictly follow the instructions while filling the application form. Incomplete applications will be rejected without any notice.

IV. Examination Fee

1. Examination fee is Rs. 600/-. Payment should be made only under the following payment methods provided by the online system.

- Any Bank Credit Card
- Any Bank Debit Card with Internet Banking
- Online Banking - Bank of Ceylon
- Any Branch of the Bank of Ceylon

Note

- Instructions on how to make payments using the above methods are posted on the website under Instructions related to the exam.
- A notification will be sent to the applicant confirming receipt of payment either by SMS or by e-mail. The full amount of the examination fee must be paid and applications that have been underpaid or overpaid will be rejected. The Department of Examinations of Sri Lanka is not responsible for any errors that occur in the payment of examination fees through the above payment methods.
- The amount paid for the examination will not be refunded or transferred to another examination for any reason.

2. In addition to the above Rs. 600/-, an amount of Rs. 1000/- should be deposited as examination fee in the Regional Development Bank under the examination fee credit Account Number 134012000201 at only any branch of Regional Development Bank. The receipt given to you after depositing should be kept safe with you.

V. Selection Procedure

The knowledge of qualified candidates will be tested by a written competitive examination and an interview. Written examination which will comprise with following subjects/papers and will be held only in Sinhala, Tamil and English medium. Candidates shall not be permitted to change the selected language medium of the examination.

Subject	Time	Medium	Marks	Pass Marks
Analytical Skills/ IQ Test	01 hour	Sinhala /Tamil /English	100	40
General Knowledge	01 hour	Sinhala /Tamil /English	100	40

Candidates who meet the stipulated standards at the said examination will be called for the interview.

Selection will be based on district basis and they should permanently reside in the relevant district at least recent 05 years to the closing date of applications (June 19, 2025)

VI. Appointment and Service Condition

This appointment will be subject to a two-year training period. Confirmation will be subject to probation period of one year, which computes after the training period of two years and evaluation of performance during the training period. Taking into Permanent Cadre will be considered after completing the Intermediate in Applied Banking & Finance of IBSL or equivalent qualification from a recognized professional body.

VII. Remunerations

A fixed monthly allowance of Rs.55,000/- during the first year of training and Rs.70,000/- during the second year will be paid. Those who complete the training period of two years successfully will be absorbed into the Banking Assistant Gr. 5-1 and placed on the initial salary stage of the salary scale of Rs. 64,025 - 400x20 - 72,025/- per month. In addition, other benefits of the bank are also entitled.

VIII. Admission Cards

Based on the preliminary conclusion that only those who meet the qualifications mentioned in the newspaper advertisement, the Commissioner General of Examinations will issue examination Admission card online only to the candidates who have submitted their duly completed applications, paid the prescribed examination fees on or before the last date for receipt of applications.

Immediately after the examination Admissions are issued, the Sri Lanka Examinations Department will inform the candidates about it through a web notification or a short message (SMS). If a candidate has not received his/her Admission card, he/she should inquire about it from the Institutional Examinations Organization Branch of the Sri Lanka Examinations Department as mentioned in the advertisement. When making such inquiry, the applicant should correctly state the name of the examination he/she has applied for, the full name of the applicant, the National Identity Card Number and address.

If the applicant is a resident outside Colombo, a copy of the examination Admission card can be obtained promptly by fax along with that information. It would be more effective to send a request letter to the fax number mentioned in the advertisement, which should also include the applicant's fax number. It would be useful to keep a screenshot of the completed application form and a photocopy of the receipt of payment of the examination fee in order to substantiate any information sought by the Examination Department.

The issuance of an examination admission card to a candidate shall not be considered that he or she has met the qualifications for sit for the examination or the position.

For inquiries:

Institutional Examinations Organization Branch - Tel - 0112785230, Fax - 0112784232

IX. Verification of Identity

Examination candidates must prove their identity to the satisfaction of the invigilator for each subject they appear for in the examination hall. Any of the following documents will be accepted for this purpose.

- National Identity Card
- Valid Passport
- Valid Sri Lankan Driving License

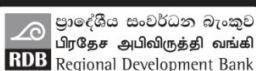
Examination candidates must enter the examination hall without covering their faces so that their identity can be verified and that they are not wearing electronic communication devices. Candidates who refuse to prove their identity will not be admitted to the examination hall. Furthermore, they must remain without covering their faces and ears from they enter the examination hall until the examination is over and leave.

Candidates are subject to the rules and regulations imposed by the Commissioner General of Examinations regarding the conduct of the examination and the release of results. If candidates violate those rules and regulations, they will be subject to a punishment imposed by the Commissioner General of Examinations.

If it appears that there is any discrepancy or inconsistency between the language versions of this advertisement published in the Sinhala, Tamil or English medium, in such a case, action will be taken in accordance with the Sinhala publication. Submitting incorrect information will be rejected at any stage of recruitment without any further notice.

Any form of canvassing will lead to immediate disqualification.

The bank reserves the right to call only the shortlisted candidates and postpone or cancel this recruitment.



Chief Human Resources Officer
Regional Development Bank
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