

මාර්ගගතව අයදුම්පත් සම්පූර්ණ කිරීම සඳහා උපදෙස්

(අ) පොදු උපදෙස්:

අයදුම් කරනු ලබන විභාගයට අදාළ අයදුම්පතේ පෞද්ගලික තොරතුරු කොටස මාර්ගගත ආකාරයෙන් (online) සම්පූර්ණ කළ යුතුය.

පෞද්ගලික තොරතුරු කොටස මාර්ගගත ආකාරයෙන් (online) සම්පූර්ණ කළ පසු මුදල් ගෙවා අයදුම්පත මාර්ගගතව යොමු කළ පසු (“**Complete and Submit**”), එය බාගත කර (download), මුද්‍රිත පිටපතක් ලබාගත යුතුය (printout).

මුද්‍රිත පිටපතේ අධ්‍යාපන සුදුසුකම් හා ඩිප්ලෝමාව පිළිබඳ තොරතුරු තම අත්අකුරින් පිරවිය යුතුය.

මෙසේ සම්පූර්ණ කරන ලද දෘඩපිටපත ලියාපදිංචි තැපෑලෙන් එවිය යුතුය.

පසුව කරන ලද විමසීම් සඳහා එහි පිටපතක් ළඟ තබාගත යුතුය.

1. මාර්ගගත (online) විභාග අයදුම්පත සම්පූර්ණ කළ යුත්තේ ඉංග්‍රීසි මාධ්‍යයෙන් පමණි.
2. අයදුම්පත පිරවීමේදී විශේෂිත අක්ෂර (Special Characters) වන “ ” ? : { } [ ] ! ' ~ # \$ % ^ \* < > = + - \_ | නොයෙදිය යුතුය. එවැනි විශේෂිත අක්ෂර යොදා සම්පූර්ණ කර ඉදිරිපත් කරනු ලබන අයදුම්පත් ප්‍රතික්ෂේප කරනු ලැබේ.
3. විභාග ගාස්තු ගෙවීමේදී, මාර්ගගත පද්ධතියෙන් ලබාදෙන පහත ගාස්තු ගෙවීමේ ක්‍රමවේද යටතේ පමණක් ගෙවීම සිදු කළ යුතුය.
  - i. බැංකු ණය කාඩ්පතක් මගින් (Bank Credit Card)
  - ii. අන්තර්ජාල ගෙවීම් පහසුකම සක්‍රීය කර ඇති බැංකු හර කාඩ්පතක් මගින් (Bank Debit Card)
  - iii. ලංකා බැංකු ඔන්ලයින් බැංකින ක්‍රමය (Bank of Ceylon Online Banking Method)
  - iv. ඕනෑම ලංකා බැංකු ශාඛාවක් මගින් (Bank of Ceylon Teller Payment)
  - v. ඕනෑම තැපැල් කාර්යාලයක් මගින් (Postal Department Payment at any Post Office)ඉහත ක්‍රම මගින් ගෙවීම් කරනු ලබන ආකාරය සඳහා (ආ) තාක්ෂණික උපදෙස් බලන්න.
4. ඉහත 4. හි සඳහන් ගෙවීම් ක්‍රම මගින් විභාග ගාස්තු ගෙවීමේදී සිදුවන දෝෂයන් සඳහා ශ්‍රී ලංකා විභාග දෙපාර්තමේන්තුව වගකියනු නොලබන අතර, විභාග ගාස්තු ආපසු ගෙවීම (Refund exam payment) හෝ වෙනත් විභාගයක් සඳහා මාරු කිරීම හෝ කරනු නොලැබේ.

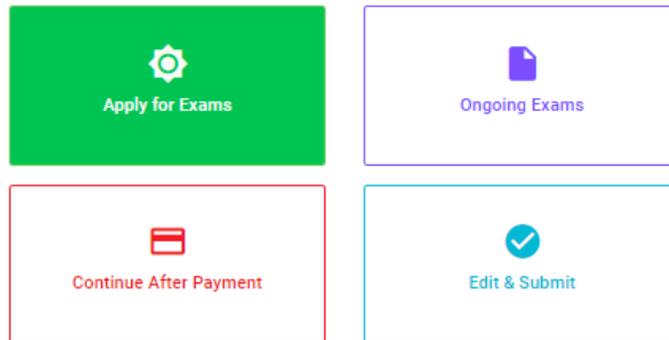
5. අයදුම්කරු විසින් නිසි පරිදි සම්පූර්ණ කරන ලද අයදුම්පතේ දත්ත, මාර්ගගත පද්ධතියට ඇතුළත් කිරීමට පෙර, විභාග කොමසාරිස් ජනරාල් විසින් පනවන ලද නීති රීතිවලට එකඟවන බව තහවුරු කළ යුතුය.
6. අදාළ විභාගයට මුදල් ගෙවා අයදුම්පත මාර්ගගතව යොමු කළ පසු (“**Complete and Submit**”), එය බාගත කර (download), මුද්‍රිත පිටපතක් ලබාගත යුතුය (printout).
7. අයදුම්පත් සම්බන්ධයෙන් පහත සඳහන් විධිවිධාන බලපැවැත්වේ.
  - අසම්පූර්ණ හා සාවද්‍ය තොරතුරු සහිත අයදුම්පත් කිසිදු දැනුම්දීමකින් තොරව ප්‍රතික්ෂේප කරනු ලැබේ.
  - මුදල් නොගෙවන ලද අයදුම්පත් (විශේෂිත විභාග සඳහා හැර) ප්‍රතික්ෂේප කරනු ලැබේ.
  - අයදුම්පතේ මුද්‍රිත පිටපතේ අදාළ අත්සන් යොදා දෙපාර්තමේන්තුව වෙත ලියාපදිංචි තැපෑල මගින් අයදුම්පත් භාර ගන්නා අවසාන දිනට හෝ ඊට පෙර, විභාග කොමසාරිස් ජනරාල්, සංවිධාන (ආයතනික හා විදේශ විභාග) ශාඛාව, ශ්‍රී ලංකා විභාග දෙපාර්තමේන්තුව, තැ.පෙ. 1503, කොළඹ යන ලිපිනය වෙත එවිය යුතු වේ. එසේ මුද්‍රිත පිටපත සම්පූර්ණ කර නොඑවූව හොත් මාර්ගගත අයදුම්පත ප්‍රතික්ෂේප කරනු ලැබේ.
  - අයදුම්පත තැපෑලේදී නැතිවීම හෝ ප්‍රමාද වීම සම්බන්ධව ශ්‍රී ලංකා විභාග දෙපාර්තමේන්තුව විසින් වගකියනු නොලැබේ.
8. බඳවා ගැනීම් සහ සුදුසුකම් පිළිබඳව (අධ්‍යාපන අමාත්‍යාංශය) - 011-2785634/011-2784819  
 විභාග අයදුම්පත් සහ සංවිධානය පිළිබඳව - 011-2785230  
 තාක්ෂණික සහය සහ ගෙවීම් පිළිබඳව - 011-2784226  
 තැපැල් කාර්යාල මගින් ගෙවීම් පිළිබඳව - සෘජු ඇමතුම් 1950  
 ලංකා බැංකු ශාඛා මගින් ගෙවීම් පිළිබඳව - 011 2205280
9. අයදුම්පත මාර්ගගතව යොමු කළ පසු එහි සඳහන් වන තොරතුරු කිසිවක් කිසිදු හේතුවක් මත පසුව වෙනස් කරනු නොලැබේ. එබැවින් අයදුම්පත් නිසි පරිදි සම්පූර්ණ කර ඉදිරිපත් කිරීම අයදුම්කරුගේ පූර්ණ වගකීම වේ.
10. අයදුම්පතේ මුද්‍රිත පිටපතේ සිදුකරනු ලබන කිසිදු සංශෝධනයක් වලංගු සංශෝධනයක් ලෙස සලකනු නොලැබේ.
11. අයදුම්පත භාර ගන්නා අවසාන දිනට මෘදු පිටපතේ (Soft copy) හා දෘඪ පිටපතේ (Hard copy) සඳහන් තොරතුරු නිවැරදි තොරතුරු බවට සලකා ඉදිරි කටයුතු සිදු කරනු ලැබේ.

**(ආ) තාක්ෂණික උපදෙස් :**

**1. පද්ධතියට ප්‍රවේශ වීම**

- i. අයදුම්පත සම්පූර්ණ කිරීම සඳහා ශ්‍රී ලංකා විභාග දෙපාර්තමේන්තුවේ නිල වෙබ් අඩවියට ප්‍රවේශ වන්න ([www.doenets.lk](http://www.doenets.lk)).
- ii. එහි අපගේ සේවාවන් (Our Services) යටතේ ඇති **“Online Applications – Institutional Exams”** මුහුණත (Tile) මත Click කරන්න.
- iii. ඉන්පසු ඔබට පහත දිස්වන වෙබ් පිටුවට ප්‍රවේශ විය හැක.

**Online Application Calling System**



**වැදගත්:**

විභාගයට අදාළ මාර්ගගත අයදුම්පත පිරවීම සඳහා වන උපදෙස්, “Instructions” මගින් භාගත කර ගත හැක. එම උපදෙස් පිළිපදිමින් මාර්ගගත අයදුම්පත පුරවන්න.

**Important:**

Download the relevant instruction form by clicking “Instructions” and fill the online application form according to the given instructions.

**முக்கியம்:**

பரீட்சைக்கு உரிய நிகழ்நிலை விண்ணப்பப்படிவம் நிரப்புதல் தொடர்பான அறிவுறுத்தல்கள் “Instructions” ஊடாக தரவிறக்கம் செய்ய முடியும். அந்த அறிவுறுத்தல்களுக்கு ஏற்ப நிகழ்நிலை விண்ணப்பப்படிவத்தை நிரப்பவும்.

- iv. එහි ඇති **“Apply for Exams”** හෝ **“Ongoing Exams”** යන ඕනෑම මුහුණතක් මගින් අදාළ විභාගය වෙත ප්‍රවේශ විය හැක.
  - පළමුව ඔබට ප්‍රවේශ වීමේ කවුළුවක් (Login Window) දර්ශනය වන අතර එහි ඔබේ ජාතික හැඳුනුම්පත් අංකය ඇතුළත් කිරීම අනිවාර්ය වේ. එයට අමතරව ජංගම දුරකථන අංකය හෝ ඊ-මේල් ලිපිනය හෝ ඒ දෙකම හෝ ඇතුළත් කර **“I Agree with the Terms and Conditions”** “√” කර **reCAPTCHA** “√” කර **“Next”** Click කරන්න.

### Login

NIC \*  
200052124521

Mobile Number  
0715524123

Email Address  
meleesap@gmail.com

I agree with the [Terms and Conditions](#).

I'm not a robot   
reCAPTCHA  
Privacy - Terms

[Cancel](#) [Next](#)

- ඔබට පහත කවුළුව (Verify OTP Window) දිස්වේ. ඔබගේ ජංගම දුරකථන අංකයට (SMS මගින්) හෝ ඊ-මේල් ලිපිනයට ලැබී ඇති **OTP verification code** ඇතුළත් කර **“Next”** click කරන්න.

### Verify OTP

NIC : 200052124521

Mobile : 0715524123

Email : meleesap@gmail.com

Enter the OTP code sent to you via SMS/ Email \*

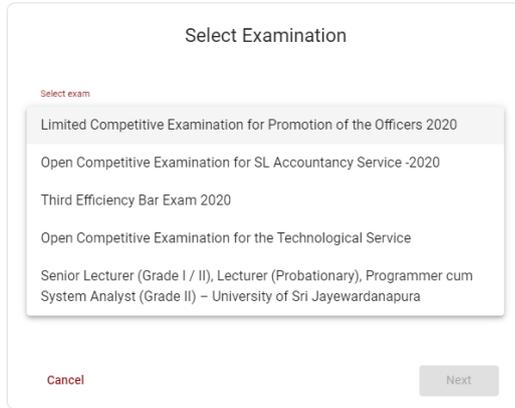
Haven't received the code yet? [Resend OTP](#)

[Change Mobile/ Email](#)

[Cancel](#) [Submit](#)

2. “Apply for Exams” මුහුණත භාවිතයෙන් ප්‍රවේශ වීමේ දී,

- i. පහත කවුළුව (Window) ඔබට දිස්වන අතර, එයින් අයදුම් කිරීමට බලාපොරොත්තු වන විභාගය තෝරන්න. (select)



- ii. එහිදී විභාගය සම්බන්ධ ගැසට් නිවේදනය බාගත කළ හැක.



3. “Ongoing Exams” මුහුණත භාවිතයෙන් ප්‍රවේශ වීමේ දී

← List of Ongoing Exams				
<input type="text" value="Search"/>				
Exam Name	Exam Fee	Start date	End date	Actions
Limited Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2018	1200.00	24 Jul 2020 12:00:00 AM	31 Aug 2020 12:00:00 AM	<a href="#">Gazette</a> <a href="#">Instructions</a> <a href="#">Apply</a>
Open Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2019	1200.00	24 Jul 2020 12:00:00 AM	31 Aug 2020 12:00:00 AM	<a href="#">Gazette</a> <a href="#">Instructions</a> <a href="#">Apply</a>

- i. අයදුම් කළ හැකි විභාග සම්බන්ධ තොරතුරු ඉහත කවුළුවෙන් දිස්වේ.
- ii. එහිදී විභාගය සම්බන්ධ ගැසට් නිවේදනය බාගත කළ හැක.

**4. අයදුම්පත සම්පූර්ණ කිරීම.**

පහත අයිතමයන් සම්පූර්ණ කිරීමේ දී දක්වා ඇති උපදෙස් පිළිපදින්න.

- i. සම්පූර්ණ කළ යුතු මාර්ගගත අයදුම්පතේ ඇති අයිතමයන්හි \* සලකුණ යොදා ඇති සෑම අයිතමයක්ම ඔබ විසින් අනිවාර්යයෙන් පිරවිය යුතු වේ.
- ii. සම්පූර්ණ නම (**Full Name**), මුලකුරු සමඟ නම (**Name with Initials**) ඇතුළත් කිරීමේ දී පහත නිදසුන් පරිදි ENGLISH BLOCK CAPITALS යොදා ගනිමින් ඔබගේ නම අදාළ අයිතමයන්හි ඇතුළත් කරන්න.

**Personal Information**

\* Name in full (in Block Capitals)

HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA

e.g : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA

\* Name with initials at the end (In Block Capitals)

GUNAWARDHANA H. M. S. K|

- iii. ස්ථිර ලිපිනය (**Permanent Address**) හා ප්‍රවේශ පත්‍රය එවිය යුතු ලිපිනය (**Address to which the Admission Card should be sent**)

මේ සඳහා පහත උදාහරණය සලකන්න

No: 234/1/A,

SADAHAM MAWATHA,

MORATUWA.



Address without Postal Town (ලිපිනය)

Postal Town (ලිපිනයට අයත් තැපැල් නගරය)

- Text Box අයිතමය තුළ **Postal Town** (තැපැල් නගරය) Type කරන්න.
- ස්ථිර ලිපිනය හා ප්‍රවේශ පත්‍රය එවිය යුතු ලිපිනය වෙනස් විය හැකි බැවින් නිවැරදිව ලිපිනයන් හා තැපැල් නගරයන් අදාළ අයිතම (fields) තුළ ඇතුළත් කරන්න.

\* Permanent Address (in English Block Capitals)

No: 234/1/A, SADAHAM MAWATHA,

Type your Permanent Address without Postal Town. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Postal Town of the Permanent Address (in English Block Capitals)

MORATUWA.

Type your Postal Town of the Permanent Address. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Address to which the admission card should be sent. (In Block Capitals)

15, HIGHLEVEL ROAD,

Type the Address without Postal Town. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Postal Town

MAHARAGAMA|

Type Postal Town of the Address. Please refer the Instruction Form Part B, 4 (iii) for further details.

iv. විභාගයට ඉදිරිපත්වනු ලබන භාෂා මාධ්‍යය (Medium), ස්ත්‍රී පුරුෂ භාවය (Gender), ජාතික හැඳුනුම්පත් අංකය (National Identity Card Number) හා අනෙකුත් අයිතමයන් නිවැරදිව පුරවන්න.

- විභාගයට ඉදිරිපත්වනු ලබන භාෂා මාධ්‍යය

Medium : \*

- Sinhala  Tamil  English

Medium cannot be changed once you submitted the application.

- ස්ත්‍රී/පුරුෂ භාවය

Sex : \*

Female

- ජාතික හැඳුනුම්පත් අංකය
- උපන් දිනය

National Identity Card Number \*

858660895V

6/15/1985



v. අයදුම්කරුගේ අත්සන සහතික කිරීම

- මාර්ගගත අයදුම්පතේ අයදුම්කරුගේ අත්සන සහතික කිරීම සඳහා ලබා දී ඇති ප්‍රකාශයන් ඔබට කියවීම හා තේරුම් ගැනීම (Read and understand only) සඳහා පමණක් ප්‍රදර්ශනය (display) කරනු ලබයි.
- ඉන්පසු මුද්‍රිත පිටපතෙහි තම අත්සන යොදා එය සහතික කරගත යුතු වේ.
- රාජ්‍ය/පළාත් ආයතන නිලධාරීන් තම ආයතන ප්‍රධානියා හරහා අයදුම්පත සහතික කර එවිය යුතුය.

### Certification of the Applicant

(a) I, solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I hereby agree to bear the adverse effect which may cause due either to not filling or filling incorrectly a certain part of the application. Further I declare that all the parts of the application are correctly filled.

(b) I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.

(c) I hereby agree to abide by all the conditions imposed by the Commissioner General of Examinations for the purpose of holding this examination.

Signature of the Candidate: .....

Date: .....

## Attestation of Applicants' Signature

I, hereby certify that Mr./Mrs./Miss. .... who submits this application is known to me personally and that he/she placed his/her signature in my presence on ..... and he/she has paid the examination fees and affixed the receipt of the payment.

Signature of the officer attesting the signature: .....

Date: .....

Name of the officer attesting the signature: .....

Post and Address (Confirm with the seal)

## Certification of the Head of the Institution (Government/ Provincial Government/Government and Non-Government Co-operation applicants only)

Mr./Mrs./Miss ..... who submits this application is serving at ..... Ministry/Department/Institution as..... and I recommend and submit the application. If the officer is selected for the post, necessary action can be taken to release him/her from the service of this institution.

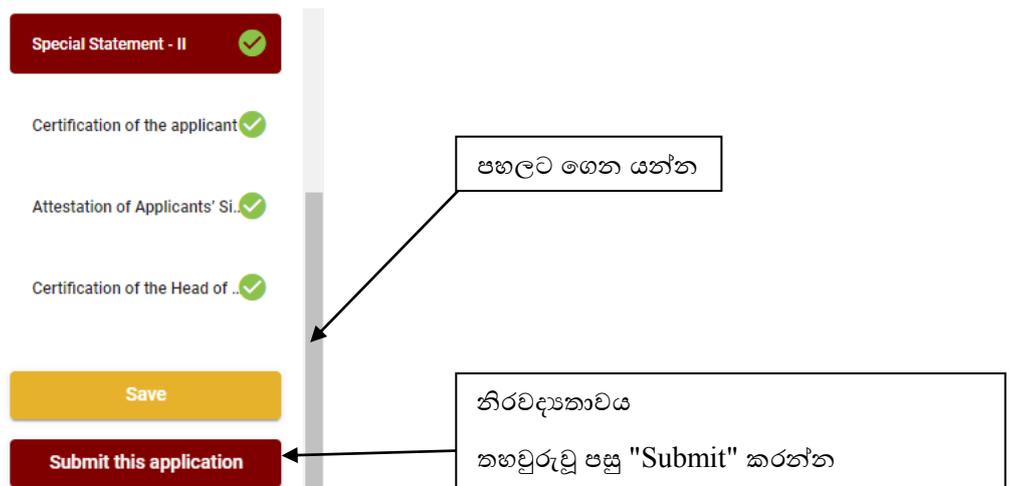
Name: .....

Post: .....

Date: .....

(The Seal)

- vi. සම්පූර්ණ කරන ලද අයදුම්පතේ සංශෝධන සිදුකිරීම  
අයදුම්පත සම්පූර්ණ කිරීමෙන් පසු ඔබට වම්පස පහත රූපයේ දිස්වන පරිදි button දෙකක් දක්නට ලැබේ.



- **“Save”** - මෙය click කිරීමෙන් ඔබට අයදුම්පත් භාරගන්නා අවසාන දිනය හා වේලාව තෙක් ඔබගේ තොරතුරු පිරවිය හැකි වේ. එනම් නැවත මාර්ගගත පද්ධතියට පිවිස තම තොරතුරු

ඇතුළත් කිරීම සිදු කළ හැකිය. නැවත මාර්ගගත පද්ධතියට පිවිසීම සඳහා පද්ධතියට ප්‍රවේශ වන (Our Services) යටතේ ඇති “Online Applications – Other Exams” මුහුණත (Tile) මත Click කර “Edit & Submit” Click කරන්න.

නමුත්, ඔබ විසින් “Submit this application” click නොකර ඉදිරි ක්‍රියාවලීන් සිදු නොකරන්නේ නම්, අයදුම්පත් භාරගන්නා අවසාන දිනය හා වේලාවෙන් පසුව ඔබගේ අයදුම්පත ප්‍රතික්ෂේප වේ.

- “Submit this application” - අයදුම්පතේ සියලු තොරතුරු ඇතුළත් කළ පසු ඉදිරියට යාමට “Submit this application” click කළ යුතුය.

“Submit this application” click කළ පසු ඔබ විසින් ඇතුළත් කරන ලද තොරතුරු පහත රූපයේ පරිදි දිස්වේ (preview).

Language Medium	
Language Medium	Sinhala
Are you appearing at the examination under the disabled rehabilitation condition as per para 01 (i) of the gazette notification?	No

Personal Informations	
Name in full (In Block Capitals)	HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA
Name with initials at the end (In Block Capitals)	GUNAWARDHANA H.M.S.K.
National Identity Card No	200111111111
Permanent Address (In Block Capitals)	No: 234/1/A, SADAHAM MAWATHA, SOYZAPURA,
Postal Town of Permanent Address (In Block Capitals)	MORATUWA.

Certification of the applicant

Attestation of Applicants' Signature

Certification of the Head of the Institution (Government/ Provincial Government/Government and Non-Government Co-operation applicants only)

I hereby confirm that the information provided here is accurate, correct and complete.

**Proceed to payment**

යම් හෙයකින් ඔබගේ තොරතුරු නැවත සංශෝධනය (Edit) කළ යුතු නම්, නැවත අයදුම්පත වෙත ගොස්(←), සංශෝධනය (Edit) කර, “Submit this application” click කිරීමෙන් ඉදිරියට යා හැකිය.

ඇතුළත් කරන ලද තොරතුරු නිවැරදි නම් පහත රූපයේ පරිදි එකඟතාව පළකිරීමෙන් ඉදිරියට යා හැකිය.

I hereby confirm that the information provided here is accurate, correct and complete.

**Proceed**

“Proceed” click කිරීමෙන් පසු පහත පරිදි දිස්වේ.

Payment verification

Exam	Fee
Open Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2018	1,200.00 LKR
<b>Total</b>	<b>1,200.00 LKR</b>

[← Back](#)

[Proceed to payments](#)

“Proceed to payments” click කිරීමෙන් මාර්ගගතව විභාග අයදුම්පත් සඳහා මුදල් ගෙවීමේ පිටුවට යොමු වේ.

vii. විභාග ගාස්තු ගෙවීම.

පහත රූපයේ පෙන්වා ඇති පරිදි ඔබ විසින් විභාග ගාස්තු ගෙවීමට බලාපොරොත්තු වන ක්‍රමවේදය තෝරන්න.

Payment Method

Pay with Credit/ Debit Card  


PAY WITH 

PAY WITH 

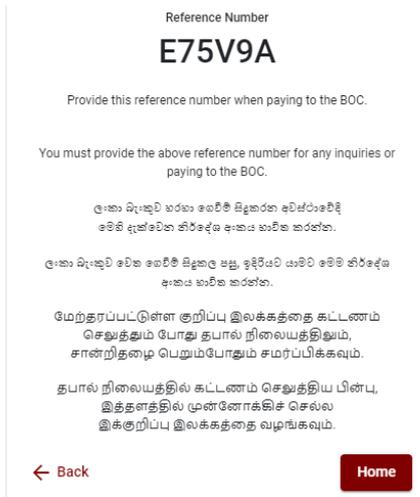
[Cancel](#)      [← Back](#)      [Proceed](#)



➤ **Pay with BOC** ක්‍රමවේදය

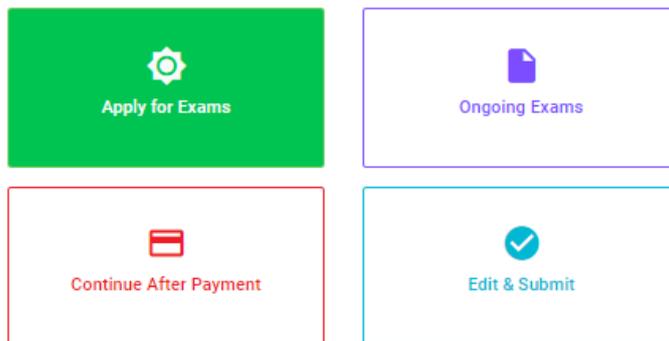
“Pay with BOC” මගින් මුදල් ගෙවීමේ දී පහත පරිදි ඔබට යොමු අංකයක් (Reference Number) ලැබේ. එය රැගෙන ඕනෑම ලංකා බැංකු ශාඛාවක් වෙත ගොස් හෝ ලංකා බැංකු ඕන්ලයින් බැංකින් ක්‍රමවේදයෙන් හෝ මුදල් ගෙවීම් සිදුකර නැවත මාර්ගගත පද්ධතියට පිවිසිය යුතුය.

සැ.යු: “Pay with BOC” මගින් ගෙවීම් කිරීමේදී ලංකා බැංකුව විසින් සේවා ගාස්තු වශයෙන් එක් අයදුම්පතක් සඳහා රු.20.00 ක මුදලක් අයකරනු ලබයි.

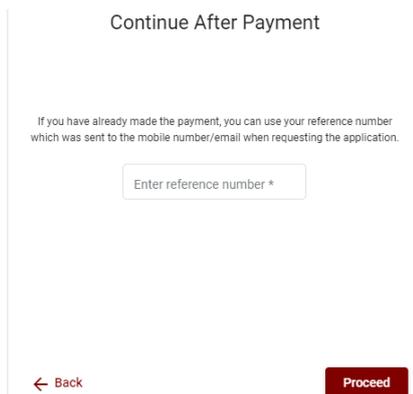


➤ මුදල් ගෙවූ පසු නැවත මාර්ගගත පද්ධතියට පිවිස එහි ඇති “Continue after Payment” click කරන්න.

**Online Application Calling System**



➤ ඉන්පසු පහත රූපයේ පරිදි ඔබගේ යොමු අංකය (Reference Number) පද්ධතියට ඇතුළත් කර ඉදිරියට යන්න.



- ඉහත ක්‍රම මඟින් මුදල් ගෙවූ පසු, මුදල් ගෙවූ බවට අදාළ ලදුපත ප්‍රදර්ශනය වන අතර, එය මුද්‍රණය කර ගත හැක. එසේම මෙම තොරතුරු ඔබගේ ජංගම දුරකථන අංකයට (SMS මඟින්) හෝ ඊමේල් ලිපිනයටද යැවේ.

Invoice	
Exam	Price
OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS I-III OF SRI LANKA INFORMATION AND COMMUNICATION TECHNOLOGY SERVICE - 2019	1000.00 LKR
Convenience fee	17.50 LKR
<b>Total</b>	<b>1017.50 LKR</b>

 [Proceed](#)

- viii. අයදුම්පත මාර්ගගතව යොමු කිරීම  
 මුදල් ගෙවූ පසු අයදුම්පත මාර්ගගතව යොමු කිරීම සඳහා පහත රූපයේ පරිදි විභාග දෙපාර්තමේන්තු කොන්දේසිවලට (Terms and Conditions) එකඟවන බවට හා අයදුම්පත යොමු කිරීම තහවුරු කිරීම (Confirm) සිදුකළ යුතුය. ඉන්පසු “Complete & Submit” click කරන්න.

Application Submission Verification

Exam  
OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS I-III OF SRI LANKA INFORMATION

Name \*  
ALOKA GALAGEDARA

NIC/Passport \*  
888660895V

Payment  
1017.50

I agree the terms and conditions of the Department of Examinations.

I confirm the application submission for the examination.

[← Back](#)
[Complete & Submit](#)

- ix. අයදුම්පත බාගත කිරීම (Download) හා මුද්‍රිත පිටපත (Print) ලබා ගැනීම  
 පහත රූපයේ පරිදි “Download my application” click කිරීමෙන් ඔබගේ අයදුම්පත බාගත කර ගත හැක. බාගත කරගත් පසු එහි මුද්‍රිත පිටපතක් ලබාගන්න. එම මුද්‍රිත පිටපතෙහි කිසිදු සංශෝධනයක් (Edit) සිදු නොකළ යුතුය.

මුද්‍රණය කරගත් අයදුම්පතේ ඉහත vi මගින් පෙන්වා ඇති කොටස සම්පූර්ණ කර, ශ්‍රී ලංකා විභාග දෙපාර්තමේන්තුව වෙත ලියාපදිංචි තැපෑල මගින් යොමුකළ යුතුය.

Reference Number

**ECESL7**

Please use the above reference code for all of your queries. Also, we sent you an email which includes with download link for this application submission.

[Download my application](#)

[Home](#)

## நிகழ் நிலை (முடெநெ) முறைமையில் விண்ணப்பத்தை பூரணப்படுத்துவதற்கான அறிவுறுத்தல்கள்

### (அ) பொதுவான அறிவுறுத்தல்கள்

விண்ணப்பிக்கப்படும் பரீட்சைக்குரிய விண்ணப்பப் படிவத்தின் தனிப்பட்ட தகவல்கள் என்ற பந்தியை இணையவழி (online) முறையில் பூர்த்தி செய்யப்படல் வேண்டும்

தனிப்பட்ட தகவல்கள் என்ற பந்தியை இணையவழி (online) முறையில் பூர்த்தி செய்த பின்னர் பணம் செலுத்தி விண்ணப்பப் படிவத்தை இணையவழி (online) முன்னிலைப்படுத்தப்பட்ட பின்னர் (“**Complete and submit**”) அதை தரையிறக்கம் செய்து (download) அச்சிடப்பட்ட பிரதியொன்றை பெற்றுக்கொள்ளல் வேண்டும் (printout)

அச்சிடப்பட்ட பிரதியில் கல்வித் தகைமைகள் மற்றும் டிப்ளோமா தொடர்பான தகவல்கள் தமது கையெழுத்தில் பூர்த்தி செய்யப்படல் வேண்டும்.

இவ்வாறு பூர்த்தி செய்யப்பட்ட ...பிரதியை பதிவுத்தபாலில் அனுப்பப்படல் வேண்டும்.

பின்னர் மேற்கொள்ளப்படும் வினவல் தொடர்பாக பிரதியொன்றை தம்மிடம் கைத்துக்கொள்ள வேண்டும்.

1. நிகழ் நிலை(முடெநெ) பரீட்சை விண்ணப்பங்களைப் பூரணப்படுத்த வேண்டியது ஆங்கில மொழியில் மட்டுமேயாகும்.
2. விண்ணப்பங்களைப் பூரணப்படுத்தும் போது விசேட எழுத்துக்கள் ஆன ‘( )’ \* T ஜ ஸ ! ‘ஹசுகூமுஹு , ஸ்ரீ .: - என்பவற்றை பயன்படுத்த முடியாது. அவ்வாறான விசேட எழுத்துக்களைப் பயன்படுத்தி அனுப்பப்படும் விண்ணப்பங்கள் நிராகரிக்கப்படும்.
3. பரீட்சைக் கட்டணங்களைச் செலுத்தும் போது நிகழ் நிலை முறைமையில் வழங்கப்படும் கீழே கட்டணங்களைச் செலுத்தும் முறையின் கீழ் மட்டும் கொடுப்பனவுகளைச் செலுத்தமுடியும்.
  - I. எந்த வங்கியினதும் கடன் அட்டை மூலம் (யுலெ டியமெ ஊசநனைவை ஊயசன)
  - II. இணையத்தளம் ஊடாக செலுத்தலை மேற்கொள்ளும் வசதிகள் இயக்கத்தில் உள்ள வங்கி பற்று கார்ட் அட்டைகள் மூலம்
  - III. எந்தவெரு இலங்கை வங்கியின் முடெநெ வங்கி முறை மூலம் (டீயமெ முக ஊநலடமுடெ முடெநெ டீயமெபெ ஆநவாமுன)
  - IV. எந்தவெரு இலங்கை வங்கியின் பற்றுச் சீட்டு முறை மூலம் (டீயமெ முக ஊநலடமுடெ வுநடடநச ஞடனி டீயமெபெ ஆநவாமுன)
  - V. எந்தவெரு தபால் அலுவலகங்கள் மூலமும் (மீளவயட னுநியசவஅநவெ ியலஅநவெ யவ யலெ ிமீளவ முகககைந)

மேற்படி முறைமைகள் மூலம் கொடுப்பனவு செய்யப்படும் முறைக்காக (ஆ) தொழினுட்ப அறிவுறுத்தல்களைப் பார்க்க.

4. மேற்படி 3 இல் குறிப்பிடப்பட்ட கொடுப்பனவு முறை மூலம் பரீட்சைக் கட்டணங்களைச் செலுத்தும் போது ஏற்படும் தவறுதலுக்காக இலங்கைப் பரீட்சைத் திணைக்களம் பொறுப்பை ஏற்காது என்பதுடன் பரீட்சைக் கட்டணங்களை மீண்டும் செலுத்துதல் (சுநகரனெ நஓயஅ ியலஅநவெ) அல்லது வேறு பரீட்சைக்காக மாற்றவும் முடியாது.

5. விண்ணப்பதாரிகளினால் சரியாக பூரணப்படுத்தப்பட்ட விண்ணப்பங்களின் தரவுகள் நிகழ் நிலை முறைமைகளுக்கு உள்ளடக்கப்படுவதற்கு முன்பாக பரீட்சை ஆணையாளர்நாயகத்தினால் அமுல்படுத்தப்படும் சட்டதிட்டங்களுக்கு (வுநசஅள யனெ உழனெவைழைளெ) உடன்படுவதாக உறுதி செய்தல் வேண்டும்.
6. உரிய பரீட்சைக்கு பணம் செலுத்தி விண்ணப்பங்களை நிகழ் நிலை முறையில் அனுப்பியதன் பின்னர் (ஊழாதிடநவந யனெ ஞரடிஅவை) அதனைத் பதிவிறக்கம் செய்து (னுழறடெழயன) அச்சப் பிரதி யொன்றைப் பெற்றுக் கொள்ள வேண்டும்.
7. விண்ணப்பங்கள் தொடர்பாக கீழே குறிப்பிடப்பட்டுள்ள ஏற்பாடுகள் செல்வாக்குச் செலுத்தும்.
  - பூரணமற்ற மற்றும் தவறான தகவலுடன் கூடிய விண்ணப்பங்கள் எவ்வித அறிவித்தலும் இன்றி நிராகரிக்கப்படும்
  - பணம் செலுத்தாத விண்ணப்பங்கள் (விசேட பரீட்சைகள் தவிர ) நிராகரிக்கப்படும்.
  - விண்ணப்பத்தின் அச்சப் பிரதியில் உரிய ஒப்பத்தை இட்டு திணைக்களத்திற்கு பதிவுத் தபால் மூலம் விண்ணப்பங்களைப் பாரம் எடுக்கும் இறுதித் தினம் அல்லது அதற்கு முன்னர் “பரீட்சை ஆணையாளர்நாயகம் இழுங்கமைப்புக் கிளை (நிறுவனம் மற்றும் வெளிநாட்டுப் பரீட்சைகள் )இ இலங்கைப் பரீட்சைத்திணைக்களம்இ த.பெ.இ.1503இ கொழும்பு” என்ற முகவரிக்கு அனுப்பப்படவேண்டும். அவ்வாறு அச்சப்பிரதி பூரணப்படுத்தப்படாவிட்டால் நிகழ் நிலை முறை விண்ணப்பம் நிராகரிக்கப்படும்.
  - விண்ணப்பங்களைத் தபாலில் அனுப்பும் போது அல்லது தாமதமாக வருதல் தொடர்பாக இலங்கைப் பரீட்சைத் திணைக்களம் பொறுப்புக் கூறாது.
8. விண்ணப்பப்படிவங்களை பூர்த்தி செய்யும்போது பிரச்சினைகள் எழுமானால், பின்வரும் தொலைபேசியின் ஊடாக் தொடர்பு கொண்டு ஆலோசனைகளை பெறலாம்
  - ஆட்சேர்ப்பு மற்றும் தகைமைகள் தொடர்பான (கல்வி அமைச்சு)011-2785634/001 2784819
  - பரீட்சை விண்ணப்பங்கள் மற்றும் ஒழுங்கமைப்பு தொடர்பாக -011-2785230
  - தொழில்நுட்ப உதவி மற்றும் செலுத்தல் தொடர்பாக 011-2784226
  - தபால் அலுவலகம் மூலமான செலுத்தல் தொடர்பாக – நேரடி தொடர்பு 1950
  - இலங்கை வங்கி மூலமான செலுத்தல் தொடர்பாக 011- 2205280
9. விண்ணப்பங்களை நிகழ் நிலை முறையில் அனுப்பியதன் பின்னர் அதில் குறிப்பிட்ட தகவல் எதிலும் எக்காரணம் கொண்டும் மாற்றுவதற்கு இடமளிக்கப்படமாட்டாது. அதனால் விண்ணப்பங்களைச் சரியாகப் பூரணப்படுத்தி அனுப்புவது விண்ணப்பதாரியின் பொறுப்பாகும்.
10. விண்ணப்பத்தில் அச்சப்பிரதி செய்யப்படும் எவ்வித மாற்றங்களும் செல்லுபடியற்றதாகக் கருதப்படும்.
11. விண்ணப்பத்தை ஏற்றுக் கொள்ளும் இறுதித் தினம் அன்று மென் பிரதி ((ளுழகவ உழில) மற்றும் வன்பிரதி (ர்யசன உழில) என்பவற்றில் குறிப்பிடப்பட்ட தகவல்கள் சரியானதாக கருதப்பட்டு மேற்கொண்டு நடவடிக்கைகள் மேற்கொள்ளப்படும்.



### Login

NIC \*  
200052124521

Mobile Number  
0715524123

Email Address  
meleesap@gmail.com

I agree with the [Terms and Conditions](#).

I'm not a robot  [Privacy](#) [Terms](#)

[Cancel](#) [Next](#)

- உங்களுக்குக் கீழே உள்ள சாளரம் ( ஏநசகைல முவீ றுனைழற) தெரியும். உங்களது கையடக்கத் தொலைபேசி இலக்கத்திற்கு அல்லது நுஅயடை முகவரிக்கு கிடைக்கப் பெற்றுள்ள குறுஞ் செய்தியை (ளுஆளு) செலுத்தி உள் நுழைக.

### Verify OTP

NIC : 200052124521

Mobile : 0715524123

Email : meleesap@gmail.com

Enter the OTP code sent to you via SMS/ Email \*

Haven't received the code yet? [Resend OTP](#)

[Change Mobile/ Email](#)

[Cancel](#) [Submit](#)

2. யூடல கழச நுலயஅ ஹைழற இனைப் பயன்படுத்தி பிரவேசிக்கும் போது

- i. கீழே உள்ள சாளரம் (றுனைழற) உங்களுக்குத் தொரிவதுடன் அதில் உள்ள விண்ணப்பத்தைப் பார்த்து தெரிவு செய்க (ளுநடநஉவ)

### Select Examination

Select exam

Limited Competitive Examination for Promotion of the Officers 2020

Open Competitive Examination for SL Accountancy Service -2020

Third Efficiency Bar Exam 2020

Open Competitive Examination for the Technological Service

Senior Lecturer (Grade I / II), Lecturer (Probationary), Programmer cum System Analyst (Grade II) – University of Sri Jayewardenapura

[Cancel](#) [Next](#)

II. அப்போது பரீட்சை தொடர்பான வர்த்தமானி அறிவுறுத்தலைப் பதிவு செய்ய முடியும்.

### Select Examination

Select Exam

Open Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Te... ▾

Gazette

Instructions

Cancel

Next

3. முபெழபை நுலயஅள டைமுடு பாவித்து பிரவேசித்தல்

#### ← List of Ongoing Exams

Search



Exam Name	Exam Fee	Start date	End date	Actions
Limited Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2018	1200.00	24 Jul 2020 12:00:00 AM	31 Aug 2020 12:00:00 AM	<p>Gazette</p> <p>Instructions</p> <p>Apply</p>
Open Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2019	1200.00	24 Jul 2020 12:00:00 AM	31 Aug 2020 12:00:00 AM	<p>Gazette</p> <p>Instructions</p> <p>Apply</p>

- I. விண்ணப்பிக்க வேண்டிய பரீட்சை தொடர்பான தகவல்கள் மேலே உள்ள சாளரத்தில் தொரியும்.
- II. அங்கு பரீட்சை தொடர்பான வர்த்தமானி அறிவுறுத்தலை பதிவிறக்கம் செய்து கொள்ளலாம்.



\* Permanent Address (in English Block Capitals)

No: 234/1/A, SADAHAM MAWATHA,

Type your Permanent Address without Postal Town. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Postal Town of the Permanent Address (in English Block Capitals)

MORATUWA.

Type your Postal Town of the Permanent Address. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Address to which the admission card should be sent. (In Block Capitals)

15, HIGHLEVEL ROAD,

Type the Address without Postal Town. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Postal Town

MAHARAGAMA.

Type Postal Town of the Address. Please refer the Instruction Form Part B, 4 (iii) for further details.

IV. பரீட்சைக்கு விண்ணப்பிக்கும் மொழி (ஆநனரைஅ)இ பால் (புநனெநச)இ தேசிய அடையாள அட்டை இலக்கம் (யேவழையெட ஐனநவெவைல ஊயசன ரேஅடிநச) மற்றும் ஏனைய விடயங்களைச் சரியாக நிப்புத.

- பரீட்சைக்கு விண்ணப்பிக்கும் மொழி (ஆநனரைஅ)

Medium : \*

Sinhala  Tamil  English

Medium cannot be changed once you submitted the application.

- பால் (புநனெநச)

Sex : \*

Female

- தேசிய அடையாள அட்டை இலக்கம் (யேவழையெட ஐனநவெவைல ஊயசன ரேஅடிநச)

National Identity Card Number \*

858660895V

- பிறந்த தினம் (னூயவந முக டீசைவா)

Date of Birth : \*

6/15/1985



V. விண்ணப்பதாரியின் ஒப்பத்தை உறுதிப்படுத்தல்

- நிகழ் நிலை விண்ணப்பப்படிவத்தில் விண்ணப்பதாரியின் ஒப்பத்தை உறுதிப்படுத்துவதற்காக வழங்கப்பட்ட கூற்றினை வாசித்து விளங்கிக் கொள்வதற்காக மட்டும் (சுநயன யனெ ருனெநசளவயனெ ழுடெல) காட்சிப்படுத்தப்படும் (னுணைிடயல).
- அதன் பின்னர் அச்சப் பிரதியில் உங்களது ஒப்பத்தை இட்டு உறுதிப்படுத்த வேண்டும்.
- அரசு ∴ மாகாண ∴ நிறுவன அலுவலகர்கள் தங்களது நிறுவனத் தலைவர் ஊடாக உறுதிப்படுத்தி அனுப்பவும்.

### Certification of the Applicant

#### (a) Attestation of Applicants' Signature

m)

inc I, hereby certify that Mr./Mrs./Miss. .... who submits this application is known to me fill personally and that he/she placed his/her signature in my presence on ..... and he/she has paid the examination fees and affixed the receipt of the payment.

(b)

be Signature of the officer attesting the signature: .....

(c)

th Date: .....

Si Name of the officer attesting the signature: .....

Da Post and Address (Confirm with the seal)

### Certification of the Head of the Institution (Government/ Provincial Government/Government and Non-Government Co-operation applicants only)

Mr./Mrs./Miss ..... who submits this application is serving at ..... Ministry/Department/Institution as..... and I recommend and submit the application. If the officer is selected for the post, necessary action can be taken to release him/her from the service of this institution.

Name: .....

Post: .....

Date: .....

(The Seal)

VI. பூரணப்படுத்தப்பட்ட விண்ணப்பங்களிலே மாற்றங்களை மேற்கொள்ளல்.

விண்ணப்பத்தைப் பூரணப்படுத்திய பின்னர் இடப்பக்கமாகக் காட்டப்பட்டுள்ள படத்திற்குக் கீழே இரண்டு டிரவ்வழிடு பார்க்கலாம்.

Special Statement - II ✓

Certification of the applicant ✓

Attestation of Applicants' Si... ✓

Certification of the Head of ... ✓

Save

Submit this application

- ஞயஎந இதை அழுத்துவதன் மூலம் நீங்கள் விண்ணப்பங்கள் முடிவுத் திகதி மற்றும் நேரம் வரையிலாக உங்களுடைய தகவல்களை நிரப்புவதற்கு இயலுமாயிருக்கும். அவ்வாறெனின் உங்களுடைய விபரங்கள் முடெடெநெ முறை முலமாக மீண்டும் செயற்படுத்த முடியும். முடெடெநெ முறை முலம் மீண்டும் செயற்படுத்தப்படும். ஒழுங்கில் முடெடெநெ யூிடடையவழிடு மவாநச நஓயஅள அழுத்துவதன் மூலம் இது (முரச ளநசஎடைந) என்பதற்கு கீழேயுள்ளது. பின்னர் நுனவை ஞ ஞரடிஅவை ஊடடைம செய்க.
- ஞரடிஅவை வாளை யூிடடையவழிடு உடடைம செய்யாது செயன்முறையை செயற்படுத்தா விட்டால் விண்ணப்பங்களை ஏற்றுக் கொள்ளும் இறுதித்திகதிஇ நேரத்தின் பின்னர் உங்கள் விண்ணப்பம் நிராகரிக்கப்படும்.
- நீங்கள் உட்செலுத்திய தகவல்களை மீள் பார்வை செய்ய ஞரடிஅவை வாளை யூிடடையவழிடு உடடைம செய்யவும்.
- ஞரடிஅவை வாளை யூிடடையவழிடு இனை உடடைம செய்த பின்னர் உங்களால் செலுத்தப்பட்ட தகவல்கள் கீழேயுள்ள படத்தில் உள்ளவாறு தெரியும்(சநஎநைற).
- நீங்கள் நேரடியாக சமுஉநநன வழியிலஅநவெ ஊடடைம செய்வதன் மூலம் பரீட்சைக் கட்டணத்தை செலுத்த முடியும்.

Address to which the admission card should be sent (In Block Capitals)	No: 234/1/A, SADAHAM MAWATHA, SOYZAPURA,
Postal Town of the Address which the admission card should be sent (In Block Capitals)	MORATUWA.
Sex	Male
Date of Birth	2001-06-14
Age as at the closing date of the Application	29YY 06MM 13DD
Telephone Number (MOBILE)	0712445577
Telephone Number (Fixed)	0112852452

Certification of the applicant

Attestation of Applicants' Signature

Certification of the Head of the Institution (Government/ Provincial Government/Government and Non-Government Co-operation applicants only)

I hereby confirm that the information provided here is accurate, correct and complete.

Proceed to payment

➤ "சமுதரண" உடமை

Payment verification

Exam	Fee
Open Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2018	1,200.00 LKR
<b>Total</b>	<b>1,200.00 LKR</b>

I hereby confirm that the information provided here is accurate, correct and complete.

Proceed

## VII. பரீட்சைக் கட்டணம் செலுத்துதல்

படத்தின் கீழேயுள்ள கொடுக்கப்பட்டது போல பணம் செலுத்துவதற்கு உங்களுடைய தெரிவை தெரிவு செய்க.

### Payment Method

Pay with Credit/ Debit Card

PAY WITH

PAY WITH

BANK OF CEYLON  
**BOC**  
Bankers to the Nation

Cancel ← Back Proceed

- கடனட்டை மூலம் செலுத்துதல்  
கீழே ீயல மேற உடமை செய்யவும் பின்னர் உங்களது கடனட்டை தொடர்பான தகவல்களை உட்செலுத்துவதன் மூலம் செயற்படுத்த முடியும். சேவைக் கட்டணமாக பரீட்சைக்கட்டணத்தின் 1.7% அறவிடப்படும்.

## Department of Examinations, Sri Lanka

Secure payment

**Card number \***

**Expiry month \*** **Expiry year \***

05

25

**Cardholder name \***

**Security code \***

  3 digits on back of your card

**Order details**

\*1.75% of service charge will be added to the total of this online transaction.

**TOTAL LKR: Rs1,221.00**

The next screen you see may be payment card verification through your card issuer.

[Cancel](#)

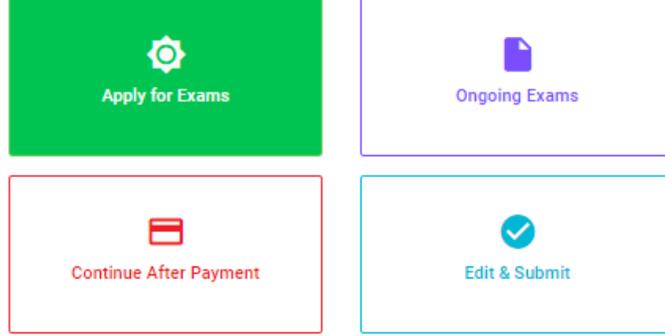
[Pay now](#)





- பணம் செலுத்திய பின்னர் ஊழுவெரைந யகவநச ீயலஅநவெ ஊடடைம செய்யவதன் மூலம் விண்ணப்பத்தை முடெநெ முறைக்கு திரும்பி அனுப்புதல்.

## Online Application Calling System



- கீழே உள்ள படத்தில் கொடுக்கப்பட்டது போல் உங்களுடைய தொடர் இலக்கம் (சுநகநசநெந ரேஅடிநச) உட்செலுத்துவதால் பிறகு செயற்படுத்த முடியும்.

Continue After Payment

If you have already made the payment, you can use your reference number which was sent to the mobile number/email when requesting the application.

Enter reference number \*

← Back Proceed

- மேலே கொடுக்கப்பட்ட முறைகளில் ஏதாவது ஒன்றைத் தெரிவுபடுத்திய பின் உங்களுக்கு பற்றுச் சீட்டு ஒன்று காட்சிப்படுத்தப்படும். அதனை நீங்கள் பிரதி எடுத்துக் கொள்ளவும். பின்னர் கட்டணம் செலுத்தியது தொடர்பாக உங்கள் கையடக்கத் தொலைபேசிக்கு மற்றும் நுஅயடை க்கும் குறும் செய்தி அனுப்பப்படும்.

## Invoice

Exam	Price
OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS I-III OF SRI LANKA INFORMATION AND COMMUNICATION TECHNOLOGY SERVICE - 2019	1000.00 LKR
Convenience fee	17.50 LKR
<b>Total</b>	<b>1017.50 LKR</b>

Print Proceed

VIII. முடெடைநெ விண்ணப்படிவத்தின் சமர்ப்பிப்பு

இலங்கைப் பரீட்சைத் திணைக்களத்தின் நிபந்தனைகள்(வுநசஅள யுனெ ஊழனெவைழைளெ) மற்றும் கட்டளைகளுக்கு உடன்படுகிறீர்கள் எனவும் படத்தில் கொடுக்கப்பட்டது போன்று பணம் செலுத்தப்பட்ட பிற்பாடு முடெடைநெ விண்ணப்பத்தினைச் சமர்ப்பிற்பதற்கு விண்ணப்பத்தின் சமர்ப்பித்தலை உறுதிப்படுத்தல். பின்னர் ஊழஅிடநவந ரு ளரடிஅவை இனை அழுத்துதல்.

Application Submission Verification

Exam  
OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS I-III OF SRI LANKA INFORMATION

Name \*  
ALOKA GALAGEDARA

NIC/Passport \*  
888660895V

Payment  
1017.50

I agree the terms and conditions of the Department of Examinations.  
 I confirm the application submission for the examination.

[← Back](#) [Complete & Submit](#)

IX. விண்ணப்பத்தினை பதிவிறக்கம் செய்தலும் அச்சுப் பிரதி செய்தலும்

னுழறடெழயன அல யிடடையவழை ஊடடைம அழுத்துவதன் மூலம் உங்கள் விண்ணப்பத்தை பதிவிறக்கம் செய்ய முடியும். தரவிறக்கம் செய்த பின்னர் இதனை அச்சுப் பிரதி செய்யலாம். அச்சுப் பிரதியில் எவ்வித மாற்றமும் ஏற்படாது.

➤ அச்சுப் பிரதி எடுக்கப்பட்ட விண்ணப்படிவத்தினை பதிவுத் தபால் மூலம் பகுதி ஐஏ இனை பூரணப்படுத்திய பிற்பாடு இலங்கைப் பரீட்சைத் திணைக்களத்திற்கு அனுப்பப்படல் வேண்டும்.

Reference Number

# ECESL7

Please use the above reference code for all of your queries. Also, we sent you an email which includes with download link for this application submission.

[Download my application](#)

[Home](#)

## INSTRUCTIONS TO COMPLETE ONLINE APPLICATIONS

### (A) Common Instructions:

Personal information of the application of this examination should be completed online.

After completing the personal information online and the application is submitted online upon payment of the examination fee (**Complete and Submit**), it should be **downloaded** and obtained a **printout**.

Educational qualifications and the particulars of the Diploma should be completed in the printout by the applicant in his/ her own handwriting.

The perfected hardcopy of the application should be forwarded under registered cover.

A copy of the application should be kept in hand for any further inquiry.

1. Online examination application should be completed in English medium only.
2. The special characters such as “” ? : { } [ ] ! ~ # \$ % ^ \* < > = + - \_ | should not be used when completing applications. Applications completed with such special characters will be rejected.
3. Examination fees should be paid only under the following payment methods as instructed by the online system:
  - i. Through any Bank Credit Card
  - ii. Through a Bank Debit Card with online payment facility.
  - iii. Through Bank of Ceylon online banking method
  - iv. Through Bank of Ceylon Teller/ Counter Payment method
  - v. Through any Post Office

For details on above payment methods see **(B) Technical Instructions**

4. The Department of Examinations – Sri Lanka shall not be responsible for any faults that may occur when making payment of examination fees under the methods mentioned in **4** above, and no refund or transfer of payment to any other examination will be possible.
5. Applicant should confirm his or her agreement to the rules and conditions stipulated by the Commissioner General of Examinations, before submitting the perfected application to the online system.

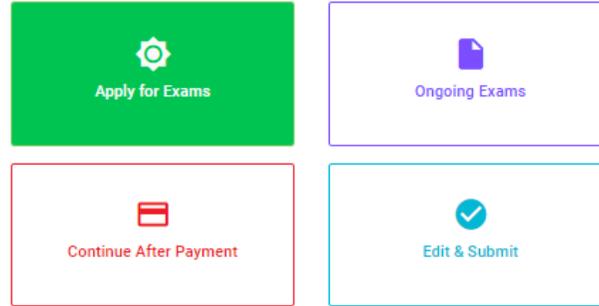
6. A copy of application should be downloaded and a printout obtained once the application is submitted online after the payment of examination fee.
7. The following terms and conditions will prevail with regards to the applications:
  - Incomplete applications and those bearing false information will be rejected without any notice.
  - Applications submitted without paying the prescribed fee (except for specific exams) will be rejected.
  - Printed copy of application should be duly signed and sent through registered post to reach the Commissioner General of Examinations, Organization (Institutional and Foreign Examinations) Branch, Department of Examinations – Sri Lanka, P.O. Box 1503, Colombo on or before the closing date of applications. If the printed copy is not submitted as above, the online application will be rejected.
8. Any further instructions in relation to completing applications may be obtained by contacting following telephone numbers.
  - Recruitments and qualifications (Ministry of Education) -011-2785634/011-2784819
  - Examination applications and organization – 011 – 2785230
  - Technical assistance and payments – 011 – 2784226
  - Payments via post offices – Hotline 1950
  - Payments via BOC branches – 011 – 2205280
9. Information contained in online application shall not be changed under any circumstance after the submission. Therefore, it is the sole responsibility of the applicant to complete and the application accurately before submission.
10. Any amendments made in the printed copy of the application shall not be considered valid.
11. Information contained in the soft copy and the hard copy of the application as at the closing date of applications shall be considered accurate.

## **(B). Technical Instructions:**

### **1. Access to the system**

- i. Access the Official Website of the Department of Examinations – Sri Lanka to complete the application. ([www.doenets.lk](http://www.doenets.lk))
- ii. Click on “Online Applications – Institutional Exams” tile under “Our Services” tile.
- iii. Then you can access webpage shown below:

#### **Online Application Calling System**



වැදගත්:

විභාගයට අදාළ මාර්ගගත අයදුම්පත පිරවීම සඳහා වන උපදෙස්, “Instructions” මගින් භාගත කර ගත හැක. එම උපදෙස් පිළිපදිමින් මාර්ගගත අයදුම්පත පුරවන්න.

**Important:**

Download the relevant instruction form by clicking “Instructions” and fill the online application form according to the given instructions.

**முக்கியம்:**

பரீட்சைக்கு உரிய நிகழ்நிலை விண்ணப்பப்படிவம் நிரப்புவதல் தொடர்பான அறிவுறுத்தல்கள் “Instructions” ஊடாக தரவிறக்கம் செய்ய முடியும். அந்த அறிவுறுத்தல்களுக்கு ஏற்ப நிகழ்நிலை விண்ணப்பப்படிவத்தை நிரப்பவும்.

- iv. Relevant examination can be accessed by clicking on “Apply for Exams” or “Ongoing Exams.”
  - It is compulsory to enter your National Identity Card Number in the Login Window first. In addition, you may enter your mobile phone number and/or email address and “√” **“I Agree with Terms and Conditions”** and “√” **reCAPTCHA** and click **“Next.”**

**Login**

NIC\*  
200052124521

Mobile Number  
0715524123

Email Address  
meleesap@gmail.com

I agree with the [Terms and Conditions](#).

I'm not a robot  [Privacy](#) - [Terms](#)

[Cancel](#) [Next](#)

- The following window (Verify OTP Window) will appear. Enter the **OTP verification code** received to your mobile phone number (SMS) or e-mail address and then click **“Next.”**

**Verify OTP**

NIC : 200052124521

Mobile : 0715524123

Email : meleesap@gmail.com

Enter the OTP code sent to you via SMS/ Email \*

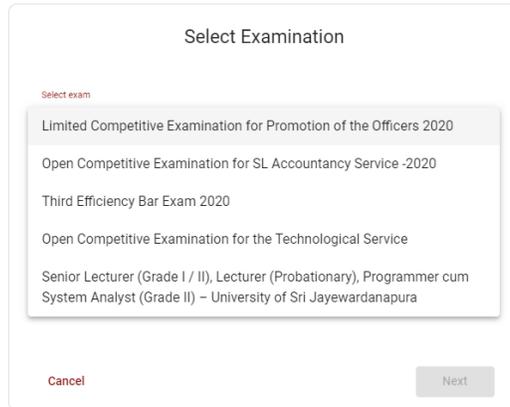
Haven't received the code yet? [Resend OTP](#)

[Change Mobile/ Email](#)

[Cancel](#) [Submit](#)

**2. When accessing using “Apply for Exams” Tile:**

- i. Select the examination you wish to apply for, from the following window.



The screenshot shows a window titled "Select Examination". At the top, there is a label "Select exam" in red. Below it is a list of examination options. The first option is highlighted in grey: "Limited Competitive Examination for Promotion of the Officers 2020". Other options include "Open Competitive Examination for SL Accountancy Service -2020", "Third Efficiency Bar Exam 2020", "Open Competitive Examination for the Technological Service", and "Senior Lecturer (Grade I / II), Lecturer (Probationary), Programmer cum System Analyst (Grade II) – University of Sri Jayewardanapura". At the bottom left is a "Cancel" button in red, and at the bottom right is a "Next" button in grey.

- ii. The gazette notification of the examination can be downloaded from there.



The screenshot shows the "Select Examination" window with a dropdown menu open. The dropdown menu displays the text "Open Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Te...". Below the dropdown are two red buttons: "Gazette" and "Instructions". At the bottom left is a "Cancel" button in red, and at the bottom right is a "Next" button in red.

### 3. When accessing using “Ongoing Exams” Tile:

← List of Ongoing Exams

Search

Exam Name	Exam Fee	Start date	End date	Actions
Limited Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2018	1200.00	24 Jul 2020 12:00:00 AM	31 Aug 2020 12:00:00 AM	<a href="#">Gazette</a> <a href="#">Instructions</a> <a href="#">Apply</a>
Open Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2019	1200.00	24 Jul 2020 12:00:00 AM	31 Aug 2020 12:00:00 AM	<a href="#">Gazette</a> <a href="#">Instructions</a> <a href="#">Apply</a>

- i. The information on examinations you can apply will appear on above window.
- ii. The gazette notification of the examination can be downloaded from there.

#### 4. Completing the Application:

Follow the given instructions when completing the following items:

- i. It is compulsory to fill all the items marked with \* in the online application.
- ii. Use ENGLISH BLOCK CAPITALS as in the following example to enter the **Name in Full** and **Name with Initials** in relevant fields.

#### Personal Information

\* Name in full (in Block Capitals)

HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA

---

e.g : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA

\* Name with initials at the end (In Block Capitals)

GUNAWARDHANA H. M. S. K|

---

- iii. Consider the following example to fill the Permanent Address and Address to which the Admission Card should be sent.

No: 234/1/A, SADAHAM MAWATHA, MORATUWA.	}	Address without Postal Town  Postal Town
---	---	--

- Type the Postal Town in the Text Box field.
- Enter the correct addresses and Postal Towns under the relevant fields as the Permanent Address and the Address to which the Admission Card should be sent can be different.

---

\* Permanent Address (in English Block Capitals)

No: 234/1/A, SADAHAM MAWATHA, 

---

Type your Permanent Address without Postal Town. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Postal Town of the Permanent Address (in English Block Capitals)

MORATUWA.

---

Type your Postal Town of the Permanent Address. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Address to which the admission card should be sent. (In Block Capitals)

15, HIGHLEVEL ROAD, 

---

Type the Address without Postal Town. Please refer the Instruction Form Part B, 4 (iii) for further details.

\* Postal Town

MAHARAGAMA|

---

Type Postal Town of the Address. Please refer the Instruction Form Part B, 4 (iii) for further details.

iv. Fill the Medium, Gender, National Identity Card Number and other fields correctly.

- Medium

Medium : \*

Sinhala  Tamil  English

Medium cannot be changed once you submitted the application.

- Gender

Sex : \*

Female

---

### National Identity Card

National Identity Card Number \*

858660895V

- Date of Birth

Date of Birth : \*

6/15/1985



v. Attestation of Signature of Applicant

- Statements are displayed only to read and understand in order to attest the declaration and the signature of the applicant in online application.
- Then, it should be attested by signing on the printed copy.
- Officers of public/ provincial public service should forward their applications through their respective heads of institutions.

### Certification of the Applicant

(a) I, solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I hereby agree to bear the adverse effect which may cause due either to not filling or filling incorrectly a certain part of the application. Further I declare that all the parts of the application are correctly filled.

(b) I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.

(c) I hereby agree to abide by all the conditions imposed by the Commissioner General of Examinations for the purpose of holding this examination.

Signature of the Candidate: .....

Date: .....

## Attestation of Applicants' Signature

I, hereby certify that Mr./Mrs./Miss. .... who submits this application is known to me personally and that he/she placed his/her signature in my presence on ..... and he/she has paid the examination fees and affixed the receipt of the payment.

Signature of the officer attesting the signature: .....

Date: .....

Name of the officer attesting the signature: .....

Post and Address (Confirm with the seal)

## Certification of the Head of the Institution (Government/ Provincial Government/Government and Non-Government Co-operation applicants only)

Mr./Mrs./Miss ..... who submits this application is serving at ..... Ministry/Department/Institution as..... and I recommend and submit the application. If the officer is selected for the post, necessary action can be taken to release him/her from the service of this institution.

Name: .....

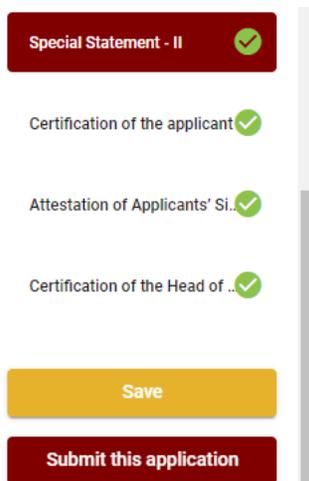
Post: .....

Date: .....

(The Seal)

### vi. Making amendments in the completed application

You will see two buttons on the left side as given in the picture below after completing the application.



- **“Save”** - By clicking this, you will be able to fill your information until the closing date and time of applications. That means you could access the online system again and enter your details. In order to access the online system again, click on the tile **“Online Applications – Institutional Exams”** under **“Our Service”** and click **“Edit & Submit.”**

However, if you do not click **“Submit this application”** and do not proceed to further activities, your application will be rejected after the closing date and time.

- **“Submit this application”** - Click to proceed after entering all the information in the application.

The information you entered can be previewed as in the image given below once you click **“Submit this application.”**

#### Language Medium

Language Medium	Sinhala
Are you appearing at the examination under the disabled rehabilitation condition as per para 01 (ii) of the gazette notification?	No

#### Personal Informations

Name in full (In Block Capitals)	HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA
Name with initials at the end (In Block Capitals)	GUNAWARDHANA H.M.S.K.
National Identity Card No	200111111111
Permanent Address (In Block Capitals)	No: 234/1/A, SADAHAM MAWATHA, SOYZAPURA,
Postal Town of Permanent Address (In Block Capitals)	MORATUWA.

#### Certification of the applicant

#### Attestation of Applicants' Signature

Certification of the Head of the Institution (Government/ Provincial Government/Government and Non-Government Co-operation applicants only)

I hereby confirm that the information provided here is accurate, correct and complete.

Proceed to payment

If it is necessary to edit your information, go back to the application ( ← ) edit (“**Edit**”) and click “**Submit this application**” to proceed.

If the information entered is correct, you may proceed by conveying the consent as given in the following image.

I hereby confirm that the information provided here is accurate, correct and complete.

**Proceed**

Payment verification

Exam	Fee
Open Competitive Examination for Recruitment to Class 1-Grade III of the Sri Lanka Information & Communication Technology Service -2018	1,200.00 LKR
<b>Total</b>	<b>1,200.00 LKR</b>

← Back**Proceed to payments**

You will be directed to the payments page of online examination applications by clicking “**Proceed to payment.**”

vii. Payment of examination fees

Select the payment method through which you intend to pay as given in the image below.

Payment Method

Pay with Credit/ Debit Card  
**VISA** **mastercard**

**PAY WITH** **POST**

**PAY WITH** **BOC**  
Bankers to the Nation

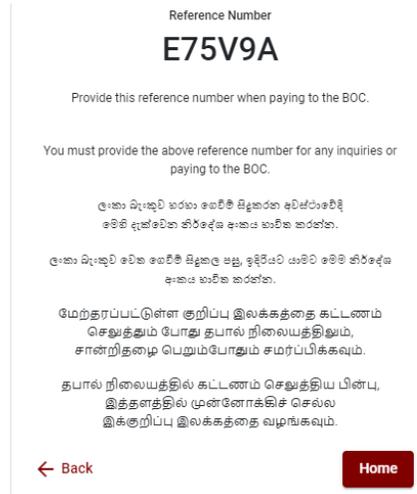
Cancel← Back**Proceed**



➤ Method of **pay with BOC**

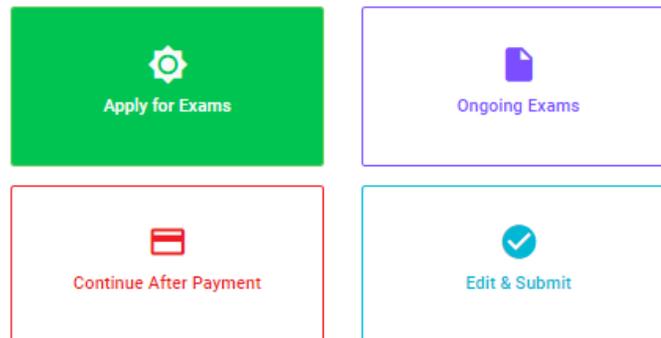
When you pay through the method of “**Pay with BOC**”, you will be given a reference number as given below. You may pay at any branch of Bank of Ceylon using this reference number or pay through Bank of Ceylon online banking method and return to the online system.

**N.B. : Rs. 20.00 per application will be charged as service fee by the Bank of Ceylon when payments are made through the branch network.**



➤ After the payment is made, return to the online system and click “**Continue after Payment.**”

Online Application Calling System



➤ Then proceed by entering your **reference number** to the system as given in the image below.

Continue After Payment

If you have already made the payment, you can use your reference number which was sent to the mobile number/email when requesting the application.

Enter reference number \*

← Back
Proceed

- After the payment is made utilizing one of the methods given above, the respective **receipt** will be displayed and you may print it. In addition, this information will be sent to your mobile number (through an SMS) and/or to your e-mail address.

Invoice

Exam	Price
OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS H-III OF SRI LANKA INFORMATION AND COMMUNICATION TECHNOLOGY SERVICE - 2019	1000.00 LKR
Convenience fee	17.50 LKR
<b>Total</b>	<b>1017.50 LKR</b>

🖨️
Proceed

viii. Submission of the application online

You should agree with the **Terms and Conditions** of the Department of Examinations, Sri Lanka and **confirm** the submission of the application in order to submit the application online after the payment is made as given in the image below. Then click **“Complete & Submit.”**

Application Submission Verification

Exam  
OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS H-III OF SRI LANKA INFORMATION

---

Name \*  
ALOKA GALAGEDARA

---

NIC/Passport \*  
888660895V

---

Payment  
1017.50

---

I agree the terms and conditions of the Department of Examinations.  
 I confirm the application submission for the examination.

← Back
Complete & Submit

ix. Downloading the application and obtaining the printed copy.

You can download your application by clicking “**Download my application**” as given in the picture below. After downloading, obtain a printed copy of it. No amendment should be made in the printed copy.

Printed copy of application should be sent to the Department of Examinations by Registered Post after completing its Part VI.

